**Minutes for meeting held: Friday October 25, 2024**

Our Mission: To engage and empower our members to advance and promote excellence in perioperative practice through all professional standards.

Quorum – as per the Constitution 33.1 the number of full members and life members (see section 34.2) present that is equal to double the number of management committee members in office at the time plus one (1).

1. **Meeting opened**

ACORN Qld secretary Kathryn Herrick opened the meeting at 1305 hours by acknowledging the traditional owners on whose land we met, paying respect to all Aboriginal and Torres Strait Islander people, elders, past, present and emerging.

1. **Approval of agenda**

Proposed: Kathryn Herrick

Accepted: Paula Deignan-Ekelund

Seconded: Justine Voss

No additions made to the agenda

Vote called: Approved

1. **Attendees**

Kathryn Herrick (chair)

David Macklyn

Penny Heidke

Marni Chislett

Patricia Sinnamon

Tracey Guest

Elinor Radke

Tracey Jones

Melita Gilpin

Deb Cheney

Caroline Hoyle

Megan Nicholson

Nicole Dunne

Aine Coutinho

Michelle Matthews

Ruth Melville

Justine Vost

Anne Ford

Ann-Maree Layton

Geraldine Evans

Inga Ng

Mollie Butterss

Paula Deignan-Ekelund

Jessica Pickup

Denise Hutchison

Vanessa Andrews

Kathleen Johns

Simone Ohlin

Susan Lockwood

Vanessa Hopper

Angela Hand

Rosalyn Jeffrey

Eden Jaunay

Jacki Goldberg

1. **Apologies**

Maritza Harvey

Joy Jensen

1. **Confirmation of minutes** from 2023 annual general meeting

Accepted: Angela Hand

Seconded: Ann-Maree Layton

No amendments made to the minutes

Vote called: approved

1. **Standing business items**
	1. **Acknowledgement of life members present**

Ruth Melville.

* 1. **Identification of new life members**

Nil

* 1. **Constitution**

No requirements to amend.

1. **President’s report**

Simone Ohlin presented the 2024 president’s report as emailed to members via Member Jungle.

Accepted: Angela Hand

Seconded: Nicole Dunne

Vote called: Accepted

1. **Secretary’s report**

Kathryn Herrick presented the 2024 secretary’s report as emailed to members via Member Jungle.

Accepted: Simone Ohlin

Seconded: Vanessa Schenk

Vote called: Accepted

**Correspondence**

Nominations received for committee membership:

* Simone Ohlin
1. **Treasurer’s report**

**9.1 Financial statement**

As advised in the Treasurer’s annual report – ACORN Qld is classed as a small association with current assets under $300 000 and annual revenue less than $150 000. Due to unforeseen circumstances the auditor appointed at our last AGM was not able to fulfill their obligations. For complete transparency a report compiled by our accountant was provided for members. Ann-Maree Layton presented the 2023/2024 financial statement as emailed to members via Member Jungle.

* Accepted: Mollie Butterss
* Seconded: Megan Nicholson
* Vote called: Accepted
	1. **Appointment of auditor**

Kathryn Herrick proposed that ACORN Qld do not appoint an auditor for the next financial period.

* Accepted: Ruth Melville
* Seconded: Simone Ohlin
* Vote called: Accepted

1. **ACORN Director**

Kathryn Herrick proposed that per diem payments to ACORN Director continue at $100.00 when attending ACORN Board meetings.

* Accepted: Anne Ford
* Seconded: Paula Deignan-Ekelund
* Vote called: Accepted
1. T**hank you to the outgoing committee members (as per constitution:**
* Angela Hand – Vice president
* Ann-Maree Layton – Treasurer
* Maritza Harvey – Committee member
* Simone Ohlin - President
1. **Election of general ACORN Qld Inc. management committee positions (x 5 vacant)**
	1. **Nominations**

Nominations received via committee nomination form prior to 5pm October 24, 2024 were:

* Simone Ohlin
* Ann-Maree Layton

A further three (3) nominations were received from the floor from:

* Aine Coutinho
* Patricia Sinnamon
* Marni Chislett

Kathryn Herrick declared that these nominations have met requirements and in accordance with the constitution no further nominations were called for. Kathryn Herrick proposed that all nominees be elected to the ACORN Qld management committee and join existing members.

Vote called: Accepted

Existing committee members:

* Kathryn Herrick
* Megan Nicholson
* Michelle Matthews
* Nicole Dunne
* Vanessa Schenk
1. **Next meeting:**

October 11, 2025

QT Gold Coast at Surfers Paradise. Time to be confirmed.

1. **Meeting closed:** 1319 hours

The above minutes have been confirmed as a true and accurate record of proceedings.

Chairperson’s name:

Date: to be confirmed at next AGM