

**Minutes for meeting held: Saturday October 28, 2023**

**Our Mission: To engage and empower our members to advance and promote excellence in perioperative practice through all professional standards.**

Quorum – as per the Constitution 33.1 the number of full members and life members (see section 34.2) present that is equal to double the number of management committee members in office at the time plus one (1).

**1. Meeting opened**

ACORN Qld president Simone Ohlin opened the meeting at 1415 hours by acknowledging the traditional owners on whose land we met, paying respect to all Aboriginal and Torres Strait Islander people, elders, past, present and emerging.

Simone also thanked our minor conference sponsors.

**2. Approval of agenda**

Proposed: Simone Ohlin

Seconded: Anne Ford

No additions made to the agenda

Vote called: Approved

**3. Attendees**

Simone Ohlin  
(chair)

Michelle Matthew

Bronwyn Maheno

Patricia Sinnamon

Michelle McKlaren

Mollie Butters

Min Cui

Tina Macaulay

Vanessa Schenk

Cathy Saxby

Susan Moore

Megan Nicholson

Aine Coutinho

Kathleen Johns

Maritza Harvey

Justine Vost

Rosalyn Jeffrey

Cherie Davis

Kate Robinson

Caroline Hoyle

Angela Hand

Louise Horder

Nicole Dunne

Joy Jensen

Anne Ford

Kathryn Herrick

(minutes secretary)

Paula Deignan-

Ekelund

Julianne Eather

Ann-Maree Layton

**4. Apologies**

Ruth Melville

**5. Confirmation of minutes** from 2022 annual general meeting

Accepted: Simone Ohlin

Seconded: Joy Jensen

No amendments made to the minutes

Vote called: approved

**6. Standing business items**

**6.1 Acknowledgement of life members present**

Joy Jensen.

**6.2 Identification of new life members**

Nil

### **6.3 Constitution**

Simone Ohlin proposed amendments to:

- 16.2 change nomination to committee by two full or life members to one
- 22.9: to enable delegation of the meeting chair to committee members
- 25.2: sign electronically to recognize digitalization of minutes
- 34.3: to enable delegation of the meeting chair to committee members

Accepted by: Kathryn Herrick

Seconded by: Anne Ford

Vote called: Approved

### **7. President's report**

Simone Ohlin presented the 2023 president's report as published on ACORN QLD website

Accepted: Justine Vost

Seconded: Ann-Maree Layton

Vote called: Accepted

### **8. Secretary's report**

Kathryn Herrick presented the 2023 secretary's report as published on ACORN QLD website

Accepted: Simone Ohlin

Seconded: Maritza Harvey

Vote called: Accepted

### **Correspondence**

Nominations received for committee membership:

- Kathryn Herrick
- Nicole Dunne
- Vanessa Schenk

### **9. Treasurer's report**

#### **9.1 Financial statement**

Ann-Maree Layton presented the 2022/2023 financial statement as published on ACORN QLD website:

- Accepted: Maritza Harvey
- Seconded: Joy Jensen
- Vote called: Accepted

#### **9.2 Auditor's report**

Ann-Maree Layton tabled the 2023 audited financial report as per the 2022-2023 annual report as published on ACORN QLD website:

- Accepted: Simone Ohlin
- Seconded: Julianne Eather
- Vote called: Accepted

#### **9.3 Appointment of auditor**

Ann-Maree Layton proposed Wilson & Wilson Accountants to be the auditors for the next financial period.

- Accepted: Simone Ohlin
- Seconded: Maritza Harvey

- Vote called: Accepted

#### **10. ACORN Director**

Simone Ohlin proposed that per diem payments to ACORN Director continue at \$100.00.

- Accepted: Michelle Matthews
- Seconded: Nicole Dunne
- Vote called: Accepted

#### **11. Thank you to the outgoing committee members:**

- Joy Jensen – resignation. Joy was acknowledged for her commitment and contribution to ACORN Qld.
- Kathryn Herrick (as per constitution)

#### **12. Election of general ACORN Qld Inc. management committee positions (x 5 vacant)**

##### **12.1 Nominations**

Nominations received via committee nomination form prior to 5pm October 27, 2023 were:

- Kathryn Herrick
- Nicole Dunne
- Vanessa Schenk

A further two (2) nominations were received from the floor from:

- Megan Nicholson
- Michelle Matthews

Simone Ohlin proposed that all nominees be elected onto the ACORN Qld management committee and join existing members.

Accepted: Justine Vost  
Seconded: Joy Jensen  
Vote called: Accepted

Existing committee members:

- Simone Ohlin (President)
- Angela Hand (vice President)
- Ann-Maree Layton (Treasurer)
- Julie Eather (committee member)
- Maritza Harvey (committee member)

##### **12.2 Election of Secretary**

Simone Ohlin nominated Kathryn Herrick to continue in the role of secretary.

Accepted: Paula Deignan-Ekelund  
Seconded: Nicole Dunne  
Vote called: Accepted

Kathryn Herrick accepted her nomination.

**13. Next meeting:**

October 2024 – to be confirmed

**14. Meeting closed:** 1451 hours

The above minutes have been confirmed as a true and accurate record of proceedings.

Chairperson's name:

Date: to be confirmed at next AGM

DRAFT